

KARNATAKA FACTORY RULES, 1969

- The Factories Act is a **social legislation that has been enacted for occupational safety, health, and welfare of workers at work place**. The State of Karnataka has formulated its rules as envisaged under the Act and they are known as The Karnataka Factories Rules, 1969



Government of Karnataka

Karnataka Factory Registration

- Karnataka [Factory Registration](#) is mandated by the Factories Act, 1948 to ensure that a factory complies with the stipulated rules and safety guidelines. Upon registering a factory, the Government of Karnataka issues a factory license. This license is a document of authorisation for granting permission to regulate and carry out manufacturing pursuits from a particular locality. In this article, we look at the procedure for obtaining the Karnataka Factory Registration License in detail.



Eligibility Criteria

- Factories in which ten or more workers are employed with power being used in the manufacturing process and factories which are engaging twenty or more workers without using power in manufacturing process need to be registered in Karnataka under the Factories Act, 1948.
- Any entrepreneur who wishes to construct, extend or take into use any building as a factory in Karnataka need to get plan approval and permission to build, extend or to use any structure as a factory. After construction, the factory owner has to register the factory under the Karnataka Factories Act, 1948.

Licensing Authority

Sl.No	Service	Prescribed Authority
1	Plan Approval	Joint director of Factories/ Deputy director of factories/ Director
2	Factory License	Joint director of Factories/ Deputy director of factories/ Director
3	Renewal of Factory License	Divisional Office

Validity of License

- The permission and plan approval granted under the Karnataka factories act to construct or extend or using any building as a factory is valid for a lifetime from the date of issue. The Karnataka Factory license issued will be valid for a year.



Renewal of Karnataka Factory License

- The factory licensee needs to renew every year. If the applicant wants to avail the benefit of renewal of Karnataka factory license for three years at once, she/he may do so by paying three years license fee along with the required documents.



Applicable Fee

- For Karnataka factory registration, the applicant has to pay a prescribed fee as per the proposed schedule. The fee for factory registration is based on the Maximum number of persons to be employed on any day during the year, and the Quantity of Maximum horsepower/kilowatt machines (H.P/K.W) installed. You can get the fee online through the official website of Department of Factories, Boilers, Industrial Safety & Health, and Government of Karnataka.
- Visit the homepage of the [Department of Factories, Government of Karnataka](#). From the home page select Fee Calculator (Factories) option.

The fee calculator will be displayed. Provide following details in for calculating the fee.

Number of Years:

Men Count:

Women Count

Total Count:

Power Installed:

K.W. of Electric Factories or attached Power Houses or Heating Circuits

FEE CALCULATOR:

Maximum number of workers proposed to be employed on any one day during the year, applied for

No. of Years:*	<input type="text" value="6 Months"/>
Men Count:*	<input type="text" value="50"/>
Women Count*:	<input type="text" value="10"/>
Total Count:	<input type="text" value="60"/>
Power Installed:*	<input type="text" value="1200"/>
K.W. of Electric Factories or attached Power Houses or Heating Circuits*	<input type="text" value="1200"/>
Fee to be paid (in Rs.) :	<input type="text" value="15090.0"/>

Documents Required

- **Documents for Plan Approval**
- Factory Plans
- Challan (fee for approval of plans)
- Brief Write up of the manufacturing process
- Flowchart of the manufacturing process
- Possession Certificate ([Lease deed](#) or Sale deed or Rental agreement) (for initial approval)
- Questionnaire
- Stability Certificate (In case of building already in existence)
- KSPCB Clearance (As applicable)
- [NOC from Fire & Emergency Services](#) (As applicable)
- Licenses and Approvals issued by Municipal Corporation / Taluk Panchayat / Village Panchayat / KIADB
- PESO (Petroleum and Explosive Safety Organization) approval in respect of SMPV (Static & Mobile Pressure Vessels)
- Any other documents as specified by the prescribed authority.
- Note: The occupier has to obtain written permission in hand before citing the factory in Karnataka. Permission is also required in case of extension of the factory or any addition of machinery or plants.

Documents Required

- **Documents for Factory Registration**
- Challan (registration fee) (depending on the Maximum number of workers proposed to be employed, HP and KW (As shown in the plan approved))
- [VAT Certificate](#)
- DIC Certificate
- [Partnership deed](#) (in case of Partnership firm)
- [MOA](#) and AOA (in case of Private Limited or Limited Company) and Copy of Form No.32/12 supporting the change in Directors from List of First Directors in AOA
- Government order nominating person as Occupier (in case of company owned by State or Central Government)
- List of Partners, List of Directors with a residential address of all the Partners, Directors
- List of Directors

Documents Required

- **Documents for Factory License Renewal**
- Challan
- List of Partners/List of Directors with a residential address of all the partners/directors



Karnataka Factory Registration Application Procedure

- The application procedure to complete Karnataka Factory Registration and get a license is explained in step by step procedure here
- **Application Procedure for Factory Plan Approval**
- Procedure for online approval of factory building plans [Non-Hazardous] is explained below:
- **Register in FBIS**
- **Step 1:** To apply for factory plan approval, you need to register in [Karnataka FBIS portal](#). Select the New user/ Register here option from the home page.

Karnataka Factory Registration Application Procedure

- **Step 2:** The user registration application form will be displayed. Provide the following details in the application.
- User ID
- Occupier Name
- Date of birth
- Mobile / Land Line Number
- Email
- Factory Name and Factory Address
- City and Pin code

Karnataka Factory Registration Application Procedure

- **Step 3:** By clicking on the submit button, the user registration will be completed, and the registered user ID will be sent to the mobile number.
- **Login to the Portal**
- **Step 4:** Login to Karnataka FBIS web portal using the user credential received on mobile.
- **Step 5:** After log in to the portal, from the main page select service and choose Form No.1 for factory plan approval.
- **Step 6:** Provide all details in the application form for factory plan approval. After providing details click on save button.
- **Step 7:** Applicant should attach all the mandatory documents required, after uploading a document click on the submit option.
- **Step 8:** Plan approval fee can be paid as uploading Challan or Online payment using Khajane – II link and details have to be specified in the online application.
- **Step 9:** After submitting the application, a unique case number will be generated for further reference and tracking.
- **Step 10:** The divisional officer will scrutinise the application and conduct a field level inspection of the site/factory.
- **Step 11:** After scrutinizing the divisional officer will forward the application to the concerned officer as mentioned above for approval.
- **Step 12:** After verifying the details, the concerned authority will approve the plan, and an approval letter will be issued online.

Application Status

- **Application Status**
- The applicant would be provided with an option for checking status through “Application Status-Status (Factory)” option.
- **Verify Approval Certificates**
- The applicant can verify the approval certificates online via Karnataka FBIS portal. Select Verify Approval Certificates option from home page. The link will redirect to new page.

Application Status

- Enter Unique Case ID and click on search option. The details of approved certificates will be displayed.
- **Get Plan Approval Letter**
- By login to the [FBIS portal](#), you can get the Karnataka factory plan approval letter. You can also take the print out of the letter.
- Note: The applicant can follow the same procedure to get plan approval for Hazardous factories.

Application Procedure for Factory Plan Approval

- **Step 1:** Login to [Karnataka FBIS](#) web portal using the user credential received on mobile.
- **Step 2:** After log in to the portal, from the main page select service and choose Non-Hazardous from Registration of Factories and Issue of License.
- **Step 3:** Provide all details in the application form for factory plan approval. After providing details click on save button.
- **Step 4:** Applicant should attach all the mandatory documents required, after uploading a document click on the submit option.
- **Step 5:** Payment Option Plan approval fee can be paid as uploading Challan or Online payment using Khajane – II link and details have to be specified in the online application.
- **Step 6:** After submitting the application, a unique case number will be generated for further reference and tracking.
- **Step 7:** The divisional officer will scrutinise the application and conduct a field level inspection of the site/factory.
- **Step 8:** After scrutinizing the divisional officer will forward the application to the concerned officer as mentioned above for approval.
- **Step 9:** After verifying the details, the concerned authority will approve the plan, and an approval letter will be issued online.

Application Status

- **Application Status**
- The applicant would be provided with an option for checking status through “Application Status-Status (Factory)” option.
- **Get Plan Approval Letter**
- By login to the FBIS portal, you can get the Karnataka factory registration license. You can also take the print out of the letter.
- Note: The applicant can follow the same procedure to get factory license for Hazardous factories.

Renewal of Karnataka Factory License

- The procedure for renewing Karnataka Factory License is explained in detail below:
- **Step 1:** You need to login to FBIS portal, after login to the portal, select services-factories and Click on Renewal of license.
- **Step 2:** The application forms for renewal of license will be displayed, fill all necessary fields for Renewal.
- **Step 3:** Upload document and make payment or upload challan already generated.
- **Step 4:** After uploading a document, you can submit the application form. Once the application is submitted, a unique case number will be generated.
- Upon verification by the authorities License will be renewed for your Factory Karnataka factory license can be renewed to a period not exceeding three years